

Signature and date:

Approved:

To review:

## Slimbridge Primary School Little Otters Playgroup

### Admissions Policy

Little Otters Playgroup is registered for 16 children per session aged between 2 years and 9 months and 5 years of age. Children satisfying the age requirement must complete an Enrolment and Emergency form prior to commencing the session. Playgroup sessions are as follows:

Monday 8.45 – 11.45  
Wednesday 8.45 – 11.45 (or until 1pm with lunch) or an all day session 8.45 – 3pm  
Thursday 8.45 – 11.45  
Friday 8.45 – 11.45

- Free Government Childcare entitlement up to 15 hours per week, for all three years olds, following the term after their 3<sup>rd</sup> Birthday.
- Session rates for children that are not granted are at a rate of £3.50 per hour, charge for a session – therefore £10.50 for a 3 hour session.
- The child and parent/carer are invited to attend a couple of 'Taster' sessions prior to starting.
- The parent/carer is welcome to stay with their child during the session until he/she is satisfied that their child/children are settled.

#### Waiting List

- All children considering a place for the future will be added to the waiting list on a 'first come first served basis'.
- All children are welcome from surrounding areas.

Little Otters Playgroup Policy is to promote Equal Opportunities and will not discriminate on the grounds of race, creed, culture, disability or gender.

Parents/Carers will be given a 'Welcome Pack' compiling of an enrolment form with observation and photograph consent, medical information and emergency contact information, also a 'Free for 3 & 4 year olds' grant form, milk order form, timetable for session information and an 'All About Me' booklet.