

Slimbridge Primary School

Governors' Training Policy

Aims

- To provide governors with the skills and knowledge to support the head teacher and staff.
- To ensure the school is run efficiently and produces the best quality education for the pupils.

To meet the above aims the Governing Body will:

- Appoint a Training Liaison Governor (TLG) at the first full governing body meeting of each academic year
- Have training on the agenda of three meetings per year of the full governing body
- Take up any action points identified through training aimed at improving its performance and monitor the effectiveness
- Aim to have a whole governing body training session every year

To meet the above aim governors will:

- Attend the Induction for New Governors course within 6 months of commencing their term of office
- Attend courses relevant to the committees they are sitting on within the first year of joining the committee
- Attend courses relevant to any specialist role(s) they may hold (Special Education Needs, Training Liaison Governor, Chair, Clerk etc) within 1 year of taking on the role, 2 years in the case of the Special Education Needs Governor
- Prepare a brief report on all training sessions attended and deliver a presentation to the next governor's meeting or committee as appropriate that they attend. The report should identify any action points that the governing body should implement to improve its performance in meeting the above aim
- Share course papers with colleagues

To meet with the above the Training Liaison Governor will:

- Undertake the school-based induction of all new governors in collaboration with other Governors as necessary
- Keep relevant resource materials to support the governing body's training function
- Actively promote training within the governing body
- Keep accurate records of the attendance at training events for all governors
- Undertake periodic training needs analysis
- Ensure the termly training programme and other training information is distributed to governors as quickly as possible.

Training Feedback Form

Course:

Tutor:

Date:

Course Summary

What I found useful in the course

How will your attendance benefit the governing body?

Implications or recommended actions to be considered or taken by the governing body as result of the course

Do you have any handouts that may benefit other members of the governing body that you would like to share?